

Independent Study Proposal Form

University of Houston Graduate College of Social Work

The Independent Study Proposal and all approvals must be submitted by the deadline for the semester of your Independent Study (Fall- Due July 15, Spring- Due Dec 15, Summer- Due May 1). Please send this form with your Supervising Faculty's signature to gcswacad@central.uh.edu.

Student Name:

Advisor's Name:

PSID:

Topic of Study:

Supervising Faculty Name:

Supervising Faculty Signature:

Statement of Purpose *(Please describe what you plan to study in this course and the importance of studying this topic):*

Learning Objectives *(Please describe several specific learning objectives that will guide your learning in this course):*

Course Readings *(Please list specific texts or other readings/course materials you will complete):*

Outcome(s) or Product(s) *(Please identify specific assignments/outcomes you will submit as part of this course, e.g., a formal paper, research proposal, data analysis and summary, annotated bibliography, video series, reflective journal):*

Grading Criteria- Independent study courses cannot be graded on a satisfactory/unsatisfactory (S/US) basis. The faculty member will give a letter grade (A, B, C, D, F) *(i.e., how will your grade be determined? Be specific in calculations and list the deliverables and the points or percentage assigned for each.)*

Instructor Meetings *(Indicate how often you and the faculty member plan to meet over the course of the Independent Study):*

Short Topic Title:

Your transcript will show that you are enrolled in an Independent Study. An additional Short Topic Title can be displayed. The length limit is 30 characters, including spaces and punctuation.

IRB Acknowledgment Statement:

I understand research with human subjects requires IRB approval. I understand if I plan to collect data from human subjects, and then disseminate conclusions drawn from that data via publication or presentation to any audience outside of the independent study, I must undergo the IRB process. I understand the IRB process may take several weeks; and I must have approval from the faculty member conducting my independent study to begin that process.

Yes, I acknowledge that I have read the IRB Acknowledgment Statement and if applicable, will discuss it with my faculty member.

Approval Process:

Email the completed form, with faculty member signature, to the Office of Academic Affairs at gcswacad@central.uh.edu where your proposal will be reviewed. If changes are needed, you will be notified.

Once approved, the Office of Academic Affairs will contact you with the enrollment number and instructions for you to officially enroll in SOCW 7398 Independent Study in Social Work.

Important Deadlines:

Proposal Form Deadline for a Spring Independent Study: December 15

Proposal Form Deadline for a Summer Independent Study: May 1

Proposal Form Deadline for a Fall Independent Study: July 15